

# FLEA MARKET Vendor Kit

**Events held at the Carlisle PA Fairgrounds** 

/23

BY REGISTERING FOR AN EVENT, YOU AGREE TO THE RULES ON THIS DOCUMENT.



## **FLEA MARKET VENDING SPACES - OUTDOOR**

- Most vending spaces are on grass. Some have gravel, pavement, etc.
- Spaces are approximately 10 ft. frontage by 30 ft. deep.
- Spaces are marked on the ground at the front edges (along the aisles).
- No hookups provided (electric, water, Wi-Fi).
- You may park and camp on your rented spaces, however, EACH SPACE MUST HAVE SALE MERCHANDISE DISPLAYED.

#### FLEA MARKET VENDING SPACES - INDOOR

 Ask about availability and pricing of indoor vending spaces. Space sizes vary by building.

## **EVENT MAPS** are online at CarlisleEvents.com/maps



## **CAR CORRAL - A reserved area just for vehicle sales!**

- Car Corral spaces are approximately 10 ft. frontage by 20 ft. deep and most are on grass. Ask about availability and pricing of undercover pavilion spaces.
- Specialty events: vehicles must match the brand of the event. No refunds for non-marque cars.
- All vehicles must be for sale and in running condition (may not be displayed on trailers). The Car Corral is not a parking lot.
- Vehicles brought on trailers may be unloaded on-grounds on or before set-up day.
- Spring & Fall exceptions: all brands welcome, trailers for sale are only permitted with explicit permission.
- No trailers.

EVENT	2023 Event Dates	2024 Event Dates	2023 Cost Per Space*	2024 Cost Per Space*	Deadline To Renew For 2024	Non-Renewed 2024 Spaces For Sale		
SPRING CARLISLE	APRIL 19-23	APRIL 17-21	\$115	\$115	JULY 25, 2023	AUG. 8, 2023		
IMPORT & PERFORMANCE NATIONALS	MAY 12-13	MAY 10-11	\$70	\$70	AUG. 15, 2023	AUG. 29, 2023		
FORD NATIONALS	JUNE 2-4	MAY 31-JUNE 2	\$100	\$100	SEPT. 5, 2023	SEPT. 19, 2023		
GM NATIONALS	JUNE 23-24	JUNE 21-22	\$70	\$70	SEPT. 26, 2023	OCT. 10, 2023		
CHRYSLER NATIONALS	JULY 14-16	JULY 12-14	\$100	\$100	OCT. 17, 2023	OCT. 31, 2023		
TRUCK NATIONALS	AUG. 4-6	AUG. 2-4	\$95	\$95	NOV. 7, 2023	NOV. 21, 2023		
CORVETTES AT CARLISLE	AUG. 24-26	AUG. 22-24	\$105	\$105	NOV. 28, 2023	DEC. 12, 2023		
FALL CARLISLE	SEPT. 27- OCT. 1	OCT. 2-6	\$115	\$115	JAN. 9, 2024	JAN. 23, 2024		

\*SAVE 10% if you renew your spaces for next year by Friday the week after the event. Courtesy renewal notices are emailed 1 week after the event and mailed 30 days after. Renew online by clicking the link in your email renewal notice. Prices increase by \$10 within 45 days of an event.

NO REFUNDS are issued within 45 days of an event.

# BUY YOUR VENDING SPACE TODAY CALL 717-243-7855 OR SCAN THIS QR CODE TO BUY ONLINE



**EVENT GUIDE ADVERTISING** 

For details, contact Lisa White: 503-810-9989 lwhite@enthusiastmediagroup.com

## **SET-UP**

Indoor and outdoor vendors may set up their displays on the days and times listed below.

## **OUTDOOR VENDORS**

- Vendors who set up earlier than the set-up days stated below do so at their own risk.
- Spring & Fall: Monday-Tuesday
- Corvette: Tuesday-Wednesday
- · Import, Ford, GM, Chrysler & Truck: Wed.-Thurs.
- Due to potential venue rentals, call to confirm that early set-up (at your own risk) is possible.

#### **INDOOR VENDORS**

- Spring & Fall: Mon. & Tues. 8 a.m. 5 p.m.
- Corvette: Wednesday 7 a.m. 8 p.m.
- Import, Ford, GM, Chrysler & Truck: Thurs. 7 a.m. - 8 p.m.
- Do not block building entrances. Inventory must be hand-carted if necessary.
- On show days, buildings are locked per the hours stated in event guides. No exceptions.

## **PACKAGES**

- You may ship packages and pick them up at the event. No charge for the first three, \$5 for each additional. Held at the receiving building outside Gate 5.
- Delivery to your vending space is available for \$25 per skid. Pickup and return fee is an additional \$25. Cash payment required upon delivery.
- Use this address:

Your Name, Space Numbers c/o Carlisle Events 504 Cavalry Road Carlisle, PA 17013

## **MERCHANDISE HAULING SERVICE**

 Call 717-960-6429 to have our staff haul merchandise for your customers.

## **HAND CART RENTALS**

 Rentals at Guest Services, may be taken off-grounds, we hold the user's driver's license until it's returned.

## **TEMPORARY ENTRY PASS**

- A one-hour pass to drive on-grounds is available at Gates 1 and 3 and only available when patron traffic is light, which is normally **before 7 a.m. and after 5 p.m.**
- At the gate, the driver of the vehicle must have: hand stamp or admission ticket, driver's license and \$50 deposit.
   Deposit is returned if vehicle exits within an hour.

## **TEAR-DOWN**

Vendors may begin to tear-down their displays as listed:

- Spring, Ford, Chrysler, Truck & Fall ... Sun. 12 p.m.
- Import, GM, & Corvette.....Sat. 6 p.m.

## **OUTDOOR VENDORS**

• Everything must be removed from the property by 5 p.m. Monday following the event. No exceptions.

## **INDOOR VENDORS**

• **Do not block building entrances.** Inventory must be hand-carted if necessary.

## **RENTALS: TENTS, TABLES, CHAIRS**

- **Tables** 8 ft. x 30 in. \$15 (\$18 if rented within 45 days of the event), and **chairs** \$2 may be rented by calling or visiting Vendor Services. Delivery and pickup provided.
- Personal canopies/tents must be securely tethered and owner is liable for any damages.
- Tent Rentals must be from these licensed vendors:

<ul> <li>A-1 Party Rent All Inc 717-791-9575</li> </ul>
Capitol Rental and Sales 717-525-0701
• Erin's Way LLC 315-225-1999
<ul> <li>Event Central/Collective Event Group 717-591-7368</li> </ul>
• High Peak Tent Rentals 800-500-8368
• #1 Rentals 717-609-7536
<ul><li>Showtime Auto Care/Tents 570-274-6937</li></ul>
■ Tents & Events 888-478-1656
• Tents for Rent 800-888-3687
or 717-733-9700

## **CONVENIENCE**

 Two bath houses, four restrooms and a number of portable restrooms are available. You may rent a portable restroom for your vending space from:

Chamberlin	717-530-9741
• Groff	717-776-7402
<ul> <li>D&amp;D Services</li> </ul>	717-249-1082

- **Food** and **beverages** are available on-site. Menus and locations are in the free event guide.
- Ice is sold by most food vendors in 20 lb. bags.

#### TRASH

- Vendors will be charged for removal of excessive trash that is not properly bagged.
- Trash bags are available at Vendor Services or from maintenance personnel.
- All cardboard boxes must be broken down and stacked at trash barrels (not in your vending space).

#### NOISE

 The volume of radios, stereos, TVs, loudspeakers, etc., should not disturb or be a nuisance to others. No profanity.

MERCHANDISE must be 80% automotive. Vehicles for sale are permitted in the flea market.

- **PROHIBITED:** adult items, ammunition, drug paraphernalia, fireworks, guns, knives, martial arts weapons, offensive/suggestive merchandise, food, and beverages.
- **WRITTEN LICENSE REQUIRED** from Carlisle Events: any item with the Carlisle Events logo, notary/title services, photographic souvenirs, Carlisle Events videos, apparel with any automotive brand.

## PENNSYLVANIA SALES TAX LICENSE

- Pennsylvania requires that any vendor selling merchandise obtain a permanent Pennsylvania sales tax license.
- Carlisle Events can provide the application upon request.
- If you have questions, contact the Bureau of Collections and Taxpayer Services at 717-787-8201.

## **SAFETY**

- Pole lights are automatically activated each evening.
- Security is provided for the venue, not individual vendor spaces. All vendors are responsible for their own property.
- The **security office** is located at Gate 3 **717-960-6429** (7 a.m. 7 p.m.) or **717-713-4779** (7 p.m. 7 a.m.)
- Medical emergency call 9-1-1.

#### **FIRES**

 Open fires and fire pits are prohibited. Safe use of charcoal or propane grills is permitted.

## **GENERATORS**

- May be safely operated between 6 a.m. and 11 p.m.
- Causing excessive noise or fumes are strictly prohibited.
- Must be vented above vehicles, patrons, and other vendor spaces.

#### **PETS**

- Please do not bring your pet. Pavement gets very hot, some animals are aggressive, and accidents happen.
- We do permit pets, however, under the following guidelines.
  - Leashed at all times; provide them with food/water/ shade; pick up and dispose of their waste; and keep them away from other pets and patrons.
  - No pets in the Food Court.
  - Do not leave your pet in your vehicle at any time.
  - Pets must have current vaccines and license.
  - Your pet must be under your control at all times and you are fully responsible for its actions. Any offensive or unsafe actions by your pet or as the owner, will result in expulsion without refund.

#### **ALCOHOL**

- Disorderly persons will not be tolerated. No glass bottles.
- Sale of alcoholic beverages is prohibited.
- Providing alcoholic beverages to anyone under the age of 21 is prohibited in Pennsylvania.

#### **DRONES**

- No remotely controlled aircraft or ground vehicle devices are authorized to operate on, above or below the Carlisle Fairgrounds at any time without the written consent of Carlisle Events, surrounding Federal Installations and law enforcement authorities. This includes, but is not limited to, unmanned aircraft systems, radio controlled model aircraft, other devices that can be operated in airspace and remote controlled cars/ground vehicles.
- Individuals given approval to operate Drones by Carlisle Events, must provide a picture of the Drone; current physical address/phone number; and a copy of a valid pilot's license and any other information requested by Carlisle Events.

#### **SPACE POLICIES**

- Vendors must conduct all business from within their assigned spaces. No solicitation, services, marketing, signs or other business shall be staffed or conducted outside of assigned spaces without the written consent of Carlisle Events.
- Subleasing is prohibited and will result in forfeiture of courtesy renewal rights.
- Contact Vendor Services to: 1) TRANSFER the courtesy renewal rights of your space or 2) RECYCLE your space when you are unable to attend. If we re-rent your space, you will retain renewal rights and get half the fee back.

## **CREDENTIALS**

- A vehicle **sticker** for each vending space you bought will be mailed to you **one month** before the event. **One sticker must be placed on your windshield.** It provides admission for the driver and a passenger and permits you to park on the vendor space that is printed on it. (Reminder: you must display merchandise for sale even with a parked vehicle.)
- Vehicle stickers are not accepted for walk-in admission.
   No sticker may be reproduced. If a sticker is lost or damaged, report immediately to Vendor Services.
   Replacement of stickers is at full price.
- An event pass provides admission to the event for vendors who must walk through the gates. There are quantity limits based on number of vending spaces.
   Passes are available at Will Call located outside of Gate 3.

#### **PARKING**

- Parking is available for vehicles with a **vendor sticker** in the Carlisle Events Parking lot, accessible from Clay Street, or the Gate 5 Parking Lot, accessible from Cavalry Road. Without a sticker, the fee is \$10 daily.
- Do not park anywhere other than the spaces printed on your stickers. No exceptions.

## **PARKING FOR TRAILERS**

- Trailers may be parked in a designated area. Fee applies.
- Contact Vendor Services.

#### **DRIVING ON-GROUNDS**

- · Patron safety is everyone's responsiblity.
- **Do not drive on-grounds 7 a.m. to 5 p.m.** during events. Upon arrival, drive directly to your vending space and park. No exceptions. No cruising, no burnouts.
- After 5 p.m. you may use personal transportation on-grounds (i.e. bicycles, scooters, golf carts, ATVs, motorcycles, mini-bikes, etc.). Motorized vehicles must only be operated by licensed drivers.
- Personal transportation is permitted on set-up days.

## **TAXI SERVICE**

• We can shuttle people anywhere on-grounds on a golf cart. Call 717-960-6429.

#### **MOBILITY SCOOTERS**

- Personal scooters may be used at any time by people with mobility challenges.
- Rental of scooters is provided by Scootaround located outside of Gate 3. It is recommended that you contact them in advance to make a reservation. (1-888-441-7575 or www.scootaround.com/rentals/c/carlisleevents).

#### **GOLF CARTS**

- Golf carts are strongly discouraged because of the danger they pose to people in crowded aisles.
- If there is a medical reason that you cannot use a personal scooter, you must meet our requirements and obtain written permission from Carlisle Events to use your golf cart. Call for detailed information.
- Carlisle Events will issue a sticker for approved golf carts. Any golf cart without a Carlisle Events authorized vehicle sticker operating 7 a.m. to 5 p.m. on event days will be removed from the property. No exceptions.







**Vendor List in Official Event Guide** 

## CALL 717-243-7855 TO PLACE YOUR FREE LISTINGS.

## IF YOU RETURN THIS FORM, INCLUDE YOUR VENDOR NAME OR NUMBER AND MARK EVENT BELOW.

## **VENDOR LISTS IN EVENT GUIDES**

You must have purchased vending space no less than one month before an event to be listed in the event guide.

#### **ALPHABETICAL**

 Your name, as we have it on file, is listed alphabetically along with your spaces.

#### **PRODUCT**

- We require at least one (1) product listing from each vendor.
- Your name and spaces are listed under the product(s) you choose from the list below (see sample).
- You may include a description of your merchandise, your phone number or other information using 40 characters including spaces (see blocks below).
- When buying your space(s), tell us what product(s) you want to be listed under.

EVENT	DEADLINE
SPRING CARLISLE	MARCH 13
IMPORT & PERFORMANCE NATIONALS	APRIL 3
FORD NATIONALS	APRIL 24
GM NATIONALS	MAY 15
CHRYSLER NATIONALS	JUNE 5
TRUCK NATIONALS	JUNE 26
CORVETTES AT CARLISLE	JULY 17
FALL CARLISLE	AUGUST 21

## PRODUCTS: We can add more, just ask!

Additives Air Cleaners Air Conditioners Alternators/Generators AMC Appraisals Art & Photography Automobilia Axles/Bearings/Gears Batteries/Boxes/Cables Belts Bicycles Body Parts & Panels Books & Manuals Brakes/Kits British Buffing Supplies Buick Bumpers Cadillac Car Covers Carburetors & Supplies Carpet Chassis/Frame Chevrolet Camaro Chevrolet Camaro Chevrolet Corvair Chevrolet Corvette Chevrolet Corvette Chevrolet Monte Carlo Chevrolet Trucks Chrome Plating	Cli
Chevrolet Nova/Chevy II	
Chrysler Clocks	Fre

lothing & Hats lubs lutches obra onvertible Parts ushman ecals & Graphics eSoto iecast odge odge Trucks oor Handles dsel ectrical/Wiring mblems ngines & Parts khausts asteners: Clips/Nuts/ Bolts/Screws berglass re Engines/Equip./ Memorabilia re Extinguishers ord ord Euro ord Fairlane/Torino ord Falcon ord Galaxie ord Mustang Classic ord Mustang Late Model ord Retractable ord Thunderbird Magazine Subscription ord Trucks rench Mercedes Benz eon Mercury

Fuel Injections & Supplies Fuel Pumps/Kits Gas Station Items/ Pumps/Globes Gas Tanks Gaskets Gauges German Glass/Windshields **GMC Trucks** Grilles Harley-Davidson Heaters **High Performance Parts** Horns Hubcaps Hudson/Essex/ Terraplane **Ignition Parts** Insurance Interiors & Supplies Italian Japanese Jeep Jewelry Keys & Locks License Plates/Frames Lifts/Ramps/Rotisserie Lights Lincoln Literature/Manuals/Ads Lubricants

Models & Miniatures Mopar Moped/Scooter Motor Mounts Motorcycles Muscle Cars and Parts Music & Movies Nash/Healey/Rambler/ Pre-AMC Neon NOS Parts Oldsmobile Packard Paint & Supplies Patches & Pins **Pedal Cars** Plymouth Pontiac Pontiac Fiero Pontiac Firebird Pontiac GTO Pontiac Trans Am Powdercoating Race Car Parts Radiators/Shells/Hoses Radios/Speakers Rear End/Gears **Restoration Services** Retro Performance

Mercury Cougar

Metal Repair &

Fabrication

Misc. - Automotive

Misc. - Non-Automotive

Military

Mirrors

Rubber Parts Rust Control Sandblasting Supplies Seat Belts Shelby Signs Siphons Slot/Radio Control Cars Soda Blasting Speedometers/Cables Steering (power & manual) Steering Wheels Sunglasses Suspension Swedish Tie Downs Tires/Tubes Tools Toys Tráctors **Trailers & Supplies** Transmissions & Parts Transporters/Shippers Trim/Mouldings Truck Parts/Beds Waterpumps/Parts Waxes & Detailing Supplies Weather Stripping Welding Supplies Wheels Whizzer Willys Wipers/Wiper Parts

Wiring Harness

Wood/Refinishing

You may include 40 characters with your product listing.

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